



PRIME TIME DOG WALKERS

Service Agreement

Client # _____

This Agreement is made this _____ day of _____ between **PRIME TIME DOG WALKERS** (hereinafter referred to as "PTDW") and _____ (hereinafter referred to as "Owner"). This Agreement incorporates, by reference, the application forms completed as part of registration.

Purpose of Agreement. The purpose of this Agreement is to state the duties and obligations of PTDW and Owner, respectively, concerning the care and handling of the below named dog(s). It is understood and agreed between Owner and PTDW that this Agreement and obligations and policies contained herein shall apply to each provision of services in the future, without need of entering into another Agreement, unless altered in writing and signed by the parties herein. Any changes to this Agreement must be done so in writing or they will be null and void. This written Agreement constitutes PTDW and Owner's entire and only agreement and there are no oral agreements or understandings except as provided for herein. PTDW has the right to make any changes to this Agreement at will and without notice. With any changes, a new Agreement will be presented before any new services are rendered.

Owner's Info:

Last Name: _____ First Name: _____
Address: _____ City: _____ Zip: _____

Services/Rates:

Off-leash park trips \$ _____ per walk x _____ walk(s)/wk. = \$ _____
Additional dog charge \$ _____ per dog x _____ additional dog = \$ _____
Holiday surcharge 0.5 x \$ _____ x _____ night(s) = \$ _____
Off-leash Total = \$ _____ x _____ % discount = \$ _____

Dog walking & care \$ _____ per walk x _____ walk(s)/wk. = \$ _____
Additional dog charge \$ _____ per dog x _____ additional dog = \$ _____
Holiday surcharge 0.5 x \$ _____ x _____ night(s) = \$ _____
Dog Walking & Care Total = \$ _____ x _____ % discount = \$ _____

Weekly poop scoop at \$ _____ per visit x _____ visit(s)/wk. = \$ _____
Additional dog charge \$ _____ per dog x _____ additional dog = \$ _____
Holiday surcharge 0.5 x \$ _____ x _____ night(s) = \$ _____
Poop Scoop Total \$ _____ x _____ % discount = \$ _____

Overnight pet sitting \$ _____ per night x _____ nights = \$ _____
Additional dog charge \$ _____ per dog x _____ additional dog = \$ _____
Holiday surcharge 0.5 x \$ _____ x _____ night(s) = \$ _____
Overnight Pet Sitting Total = \$ _____ x _____ % discount = \$ _____

\$ _____ **Total of Service(s)**
- \$ _____ **New Client Discount***
\$ _____ **Total**

Holiday surcharge: Fees for all services will be time and a half for New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.

* New client discount applies to first month of service for off-leash trips, dog walking or weekly yard poop cleanup and or to first pet sitting or dog walking (for clients on vacation). This discount can only be applied to one of the four services offered.

16827 51st Ave S. SeaTac, WA 98188-3245 phone: (206) 931-1038
email: edjohannes@primetimedogwalkers.com web page: www.primetimedogwalkers.com

Off-leash park trips: Pets will be walked/exercised about 1.5 to 2 hours at the park and transported back to client's home. Pick up and drop off times vary according to where you are along the route. Trips will be conducted between 8 am and 4 pm.

(Owner) requests the following:

Service Type: vacation periodic ___ days/week daily

Day/Date 1st pickup to be made: _____

Days requested for pickup: Mon Tues Wed Thurs Fri

Day/Date last pickup to be made: _____

Dog walking & care: A dog walker will visit your residence to walk/exercise your dogs about 0.5 hour/visit. If requested, pet(s) will be fed per owner's instruction on the Pet Sitting Information & Questionnaire Form.

(Owner) requests the following during the below service period:

Service Type: vacation periodic ___ days/week daily

Day/Date 1st visit(s) to be made: _____

Visit(s) commences during: Morning (8a-10a) Mid Day (11a-2p) Evening (4p-6p)

Visit(s) to be made by pet sitter each day: Morning (8a-10a) Mid Day (11a-2p) Evening (4p-6p)

Day/Date last visit(s) to be made: _____

Visit(s) end during: Morning (8a-10a) Mid Day (11a-2p) Evening (4p-6p)

Days requested for visit(s): Mon Tues Wed Thurs Fri Sat Sun

Weekly yard poop pickup: We'll pick up and place in bags and dispose of it in your outdoor garbage.

(Owner) requests the following:

Day/Date 1st cleanup to be made: _____

Days requested for cleanup: Mon Tues Wed Thurs Fri

Day/Date last cleanup to be made: _____

Overnight pet sitting: Your pet will sleep at your residence and pet sitter will occupy your premises between the hours of 7:00 pm to 7:00 am. A half-hour walk in the morning and evening, unlimited potty breaks, food and water, treats, special care will be provided. PTDW will also retrieve your mail and newspapers and water your plants as necessary. Optional off-leash dog park visits may be included depending on available space, dogs temperament, and if spayed or neutered.

(Owner) requests the following:

Service Type: vacation periodic ___ days/week daily

Day/Date sitting commences _____ Time care commences _____

Day/Date sitting ends _____ Time care ends _____

Payment for Services: Cash Check

*In the event of a returned check, the customer must pay the entire invoice *and a \$30 fee promptly via cash only.*

Key Release: Owner has given PTDW ___ key(s) to the _____ door of their residence, with the expectation that PTDW will safeguard this key, storing it safely in a lock box when it is not in use. The key is only marked with a number (not clients' number). After termination of service, the key(s) will be returned promptly, or mailed to an address other than the Owner's for safe return. If the Owner has released information about the home's security system, this will under no circumstances be released to an outside party.

___ key(s) received: yes no (if not, why) _____

Key(s) tested: yes no

Key(s) to be returned: in person on final visit by mail Other, describe _____

Left on final visit, Location: _____

Address key(s) is to be mailed to: _____

Subject of Agreement: The dog(s), which are subject of this Agreement, are named below and fully described in separate forms listed below. The Owner represent to PTDW that they are the owner of the dog(s) and that they are fully authorized to enter into this Agreement.

Release: The Owner hereby affirms that the information provided is true and correct and agrees to indemnify and hold harmless PTDW, company owner, its representatives, agents, assigned successors, and heirs from and against any loss, damages that may result to the pet(s), to PTDW, to the Owner, or to third parties from inaccurate information being provided herein and in the forms referred below. As further consideration for the services rendered, Owner agrees to waive and release PTDW, company owner, its representatives, agents, assigned successors, and heirs from any claim for injury and/or death of Owner's pet(s), and from any claim for injury to Owner's property including, but not limited to, that caused by the Owner's animals. Owner is totally responsible, legally and financially (including attorney's fees), for any physical and emotional harm their pet(s) causes to any person or animal while in the company of PTDW. Owner shall fully indemnify and hold harmless PTDW, company owner, its representatives, agents, assigned successors, and heirs from any claims associated with aggressive behavior of their pet(s) while in the company of PTDW. PTDW, company owner, agents, assigned successors, and heirs are not liable and are completely indemnified for any and all liability stemming from the act or failure to act of third parties, whether known or unknown, including but not limited to, friends, neighbors, relatives or service persons, that shall enter (Owner's) residence or property for any purpose while PTDW is caring for (Owner's) pet(s). Below is a list of names and phone numbers of person(s) with access and permission to enter (Owner's) home residence or property.

People authorized to be in your residence while your away: None

Name 1: _____ Phone(s): _____
Name 2: _____ Phone(s): _____
Name 3: _____ Phone(s): _____
Name 4: _____ Phone(s): _____

Dog 1:

Name: _____ Date of Birth/Age: _____

Owner/Pet Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Pet Sitting Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a
Verification from Vet for current vaccinations filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Veterinarian Release Form filled out, read and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Neighborhood/Law Enforcement Notification Form filled out and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a

Additional Information/comments: _____

Dog 2:

Name: _____ Date of Birth/Age: _____

Owner/Pet Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Pet Sitting Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a
Verification from Vet for current vaccinations filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Veterinarian Release Form filled out, read and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Neighborhood/Law Enforcement Notification Form filled out and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a

Additional Information/comments: _____

Dog 3:

Name: _____ Date of Birth/Age: _____

Owner/Pet Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no
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Pet Sitting Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a
Verification from Vet for current vaccinations filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Veterinarian Release Form filled out, read and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Neighborhood/Law Enforcement Notification Form filled out and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a

Additional Information/comments: _____

Dog 4:

Name: _____ Date of Birth/Age: _____

Owner/Pet Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Pet Sitting Information & Questionnaire Form filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a
Verification from Vet for current vaccinations filled out	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Veterinarian Release Form filled out, read and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	
Neighborhood/Law Enforcement Notification Form filled out and signed	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> n/a

Additional Information/comments: _____

Authorization: This agreement constitutes permission from the Owner for PTDW or its representatives to enter the above address to pick up and drop off above listed dog(s) and the Owner authorizes and empowers PTDW of its representatives to walk/exercise the dog(s) in designated areas or at a off-leash dog park.

Emergencies: In the event that emergency medical care is necessary for the above dog(s) the Owner authorizes PTDW to obtain such treatment from any licensed veterinarian. PTDW will attempt to contact the Owner. Owner further authorizes PTDW, or its representatives, to incur veterinary costs in the name of the Owner. Owner agrees to indemnify and hold harmless PTDW from any liability arising from such veterinary charges. The Owner agrees to reimburse PTDW veterinary charges within five (5) days.

Severe weather: On days when a severe storm, flooding, snow or ice has made traveling dangerous, PTDW, its agents or representatives will not attempt to make trips to the off-leash dog park or residences until it is safe to do so. Any charges will be reimbursed.

Boarding: There may be unexpected circumstances which requires that your pet be boarded elsewhere than your house while under the care of PTDW. You will have entered on the Pet Sitting Information & Questionnaire form your choice of alternative care. The owner agrees to reimburse PTDW the cost of boarding within 5 days.

Policies and Procedures

The Owner hereto agrees as follows:

- 1) PTDW agree to provide services stated in this contract in a reliable and trustworthy manner. In consideration of these services and as an express condition thereof, the Owner expressly waives any and all claims against PTDW and its representative, unless arising from negligence on the part of PTDW or its representative.
- 2) PTDW, its designated third party, or its representative shall not be held responsible for the loss, injury, death or actions of any pet that the Owner has let outside or has instructed the walker to allow outside while walker is not there. This includes pets with doggy doors and outdoor pets.
- 3) We will sit for intact male/female dogs but they will not be taken to the off-leash park. We will not sit for female dogs in heat.
- 4) The Owner understands that all pet(s) (where appropriate) must have a valid City of Seattle or King County dog license(s) and such license(s) will be kept current by the Owner. Any fines resulting from a lapsed license(s) while under the care of PTDW will be charged to the Owner.
- 5) PTDW will only sit or walk pets with identification tags that have the owner's current address on them and are attached to the pet's collar securely. The collar must fit securely on the pet's neck and not slip off without unbuckling.
- 6) PTDW does not diagnose, prognosis, or make therapy decisions, nor does it offer veterinary services. Any veterinary/medical concerns will be referred to a veterinarian.
- 7) The Owner understands that all pet(s) (where appropriate) must have a veterinarian and must be up to date on required vaccination which include distemper, hepatitis, leptospirosis, para influenza, parvovirus (DHLPP, 5 in 1 or 6 in 1), and rabies and flea protection.
- 8) PTDW will not walk any pets with contagious illness which can be transmitted to other animals or to humans, such as, but not limited to, giardia, hookworm, ringworm, roundworm, rabies or leptospirosis. Any pet recovering from an illness must be accompanied by a DVM certification of good health.
- 9) PTDW does not accept aggressive pets and reserves the right to refuse service. Each pet must be non-aggressive toward animals and people. Pets are cared for based on Owner's representation. Owner will be responsible for all damage or medical expenses resulting from injury caused by aggressive pets.
- 10) If your pet displays any disruptive or uncontrolled behavior during off-leash trips, PTDW will cancel services immediately. If your pet(s) is unable to attend a off-leash trip due to misbehavior during transportation, PTDW will drive your pet(s) home, but you will be responsible for payment for that trip.
- 11) PTDW will not walk unruly or untrained dogs or dogs that choke themselves on their leash.
- 12) PTDW will not accept time specific calls as we can not guarantee specific times accurately. A three hour window is acceptable.
- 13) PTDW will not be responsible for any key(s) the Owner has asked to be mailed to their own address. If entry to home can not be made because of faulty key(s), Owner authorizes the use of a locksmith and will be responsible for all charges.
- 14) Owner is responsible for providing adequate amount of food for your pet while in the care of PTDW. If it becomes necessary to purchase additional food for your pet(s) while under PTDW care, you will be charged for the cost of the pet food **plus a \$10 service charge will be applied.**
- 15) Business hours fall between the hours of 8 a.m. and 5 p.m. and services are usually completed during this time unless the dog walker are behind schedule.
- 16) PTDW reserves the right to deny service or terminate service because of safety concerns, financial concerns or inappropriate or uncomfortable situations.
- 17) PTDW reserves the right to take dog(s) to vet if necessary. Owner is responsible for all applicable charges.
- 18) PTDW requires you to have a responsible party to take care of your pet(s) in the event of unforeseen circumstances such as illness or death to either dog walker or self and in the event of inclement weather or a natural disaster. It is best your emergency contact is a neighbor so they can reach your home. PTDW is not responsible for dog(s) in these circumstances.
- 19) **Payment is expected before services are rendered. In the event of additional unforeseen visits or other costs (vet fees, fines, food purchases), payment is expected within 5 days of the completion of services or a late charge of \$20 will be applied.**
- 20) **Cancellations must be received 2 days prior to scheduled service or a \$30 cancellation fee will apply.**

By signing below the Client fully understands and agrees to the contents of this agreement:

Owner's signature: _____ **Date:** _____

Print name: _____

Signature of Prime Time Dog Walkers Representative: _____

Print name: _____ **Date:** _____